



AGENDA COMMON COUNCIL

Tuesday, September 1, 2015

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Edward Johnson, Alderman, 1st District
John Ekes, Alderman, 1st District
Ruth Dawidziak, Alderman, 2nd District
Bob Grandi, Alderman, 2nd District
Tom Vos, Council President, Alderman, 3rd District
Jon Schultz, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative and Rescue Squad Representative
5. Approval of the Common Council minutes for August 18, 2015 (*E. Johnson*)
6. Letters and Communications: None
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-4 (*J. Ekes*)
9. Payment of Vouchers (*R. Dawidziak*)
10. Licenses and Permits (*B. Grandi*)
11. Appointments and Nominations: None
12. Public Hearings: None

13. **RESOLUTIONS:**

- A. Resolution 4744(18) to consider approving the repair of the roof on the Burlington Airport hangar building at 703 Airport Road with Brad Ashton in the amount of \$25,000. This item is discussed at the August 18, 2015 Committee of the Whole meeting. (*T. Vos*)
- B. Resolution 4745(19) to consider authorizing a three-year lease with ASDA Incorporated for two garbage trucks with the annual leaf collection program. This item is discussed at the August 18, 2015 Committee of the Whole meeting. (*J. Schultz*)

14. **ORDINANCES:** None

15. **MOTIONS:**

- A. Motion 15-815 to approve a Certificate of Appropriateness in the HPC Overlay District for 240 E. Chestnut Street. This item was discussed at tonight's Committee of the Whole meeting. (*T. Preusker*)
- B. Motion 15-816 to approve the 2015 Halloween Trick or Treat hours for Saturday, October 31 from 6:00 to 8:00 p.m. This item was discussed at tonight's Committee of the Whole meeting. (*T. Bauman*)

16. **ADJOURNMENT** (*E. Johnson*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 5	Date: September 1, 2015
Submitted By: Diahn Halbach, City Clerk	Subject: Meeting Minutes

Details:

Staff recommends approval of the attached Minutes from the August 18, 2015 Common Council meeting.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these Minutes at the August 18, 2015 Common Council meeting.



CITY OF BURLINGTON
Council Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, August 18, 2015

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 6:59 p.m. starting with roll call. Aldermen present: John Ekes, Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker, and Todd Bauman.

Also present: City Administrator Carina Walters, Treasurer Steven DeQuaker, Fire Chief Perry Howard, City Attorney John Bjelajac, Public Works Supervisor Dan Jensen, Library Director Gayle Falk, Building Inspector Gregory Guidry, and Tom Foht of Kapur & Associates.

2. Pledge of Allegiance

3. Citizen Comments

There were no comments.

4. Chamber of Commerce Representative and Rescue Squad Representative

Mellisa Frost, representative for the Chamber of Commerce, announced four upcoming events and/or activities sponsored by the Chamber: a Welcome Lunch on August 19; the Chamber will have a booth at the Walworth County Fair; a Legislative Breakfast at 7 am on September 14 at Gateway, 496 McCanna Parkway; and the annual Chocolate City Golf tournament on September 15 at Hawk's View Golf Course.

5. Approval of the July 21, 2015 Common Council Minutes

A motion was made by Dawidziak with a second by Johnson to approve the Council Minutes from July 21, 2015.

With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

None

7. Reports by Aldermanic Representatives and Department Heads

Dawidziak stated the annual Community Block Party planning is coming along well and there has been an overwhelming response of business sponsors for the event. She further stated the event should be paid entirely from pledges and all monetary funds collected at the event will go back to the service groups that participate that day.

Vos questioned what kind of obligation the city has to pay the \$25,000 invoice for the roof repair on the airport building, as discussed at the Committee of the Whole meeting that night, and who gave approval to spend the funds. Mayor Miller stated there is a purchase policy in place that the Airport Manager was not aware of at the time. This has since been corrected. Vos further stated he felt the City “was took”, especially without having other bids or competition. Preusker question if other projects have come before the Council after they have gone over budget. Bjelajac responded that this was a case of error and has never seen this occur before since he has worked with the city.

Johnson questioned if there is an ordinance requiring homes and businesses to display an address number, as he has seen many buildings without numbers. Bjelajac stated there is and the building inspector would enforce that ordinance. Mayor Miller stated staff would research the requirements of the ordinance and look into solutions.

Schultz announced that a member of the audience, Will Nazarkewich from Troop #236, was in attendance to work towards earning a communication badge.

Walters stated this year’s Citizen Budget Partners session started on August 13 and was very well received. She further stated the Director of Public Works job advertisement has been posted and the interviews/assessment center will be at the end of October.

8. Reports 1-4

A motion was made by Vos with a second by Bauman approve Reports 1-4. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Schultz with a second by Ekes to approve vouchers, pre-pays and reimbursements in the amount of \$709,195.14.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 8-0.

10. Licenses and Permits

Preusker made a motion with a second by Johnson to approve all licenses and permits. With all in favor the motion carried.

11. Appointments and Nominations

There were no Appointments and Nominations.

12. Public Hearings

None

13. Resolutions

A. Resolution 4743(17) to appoint the City Administrator or their designee as the Authorized Representative to file applications for the State of WI Environmental Improvement Fund.

A motion was made by Ekes with a second by Dawidziak to adopt Resolution 4743(17).

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman.
Nay: None. Motion carried 8-0.

14. Ordinances

- A. Ordinance 1995(1)** to amend Section 265-4, "Permitted Yard Waste Disposal", in the City of Burlington Municipal Code regarding brush collection and leaf pick up.

Grandi questioned what a resident is supposed to do if a situation, such as a storm, occurs during a week when there is not pick up since residents are only allowed to leave brush out for three days. Dan Jensen responded that the resident can either take the brush to the compost site or call Public Works to discuss solutions. Walters stated staff will put an article in the next newsletter to educate the public.

A motion was made by Ekes with a second by Dawidziak to adopt Resolution 4743(17).
Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman.
Nay: None. Motion carried 8-0.

15. Motions

- A. Motion 15-812** to approve the 2014 Annual Audit.

A motion was made by Ekes with a second by Johnson to adopt Motion 15-812.
Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman.
Nay: None. Motion carried 8-0.

- B. Motion 15-813** to approve an airport hangar lease with Burlington Aero Group at 712 Airport Drive (formerly 948 Bravo Taxiway) at the Burlington Municipal Airport.

A motion was made by Ekes with a second by Johnson to adopt Motion 15-813.
Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman.
Nay: None. Motion carried 8-0.

Alderman Schultz recused himself at 7:16 pm

- C. Motion 15-814** to consider approving a Certificate of Appropriateness in the HPC Overlay District for 413 & 425 N. Pine Street.

A motion was made by Ekes with a second by Grandi to adopt Motion 15-814.
Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman.
Nay: None. Motion carried 8-0.

Alderman Schultz rejoined the meeting at 7:17 pm

At this time, Attorney Bjelajac stated he was under the impression Resolution 4742(16), "A Resolution to consider approving an agreement between the City of Burlington and James B. Ratchek for the exchange of property located at 400 S. Pine Street" was on the Council agenda for consideration. He further stated he understands Mr. Ratchek has a buyer for the property and the pending sale would need approval of this item to complete the transaction. Bjelajac stated the

Council could move to suspend the rules, per Section 50-22, by two-thirds vote, and place Resolution 4742(16) on the agenda for a vote.

Preusker inquired about the rule and questioned if there would be any issues due to the rule of providing at least 24 hour notice to the public with an agenda. Bjelajac stated he was confident there would be no issues, especially since public notice of this item was given for the Committee of the Whole meeting held the same evening before the Common Council meeting, and this item was discussed at that Committee of the Whole meeting. Bjelajac further recommended the Council could chose to wait until the September 1 meeting to place this item on the agenda, if they chose. Preusker stated he was concerned the resolution wasn't on the Council agenda and given proper public notice. Schultz inquired if the suspension is with our ordinance or if it is a state statute. Bjelajac stated as the item was on the Committee of the Whole meeting that night, the Council has the right to accelerate movement on the agenda through a suspension of the rules allowed under the city ordinance. Vos stated he felt was a non-issue as the discussion with Mr. Ratchek occurred a long time ago and is not a new issue.

A motion was made by Vos with a second by Dawidziak to adopt suspend the rules per Section 50-22 of the Municipal Code and place Resolution 4742(16) on the August 18, 2015 Common Council agenda for consideration and vote.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, and Bauman. Nay: Preusker. Motion carried 7-1.

Resolution 4742(16) to approve an agreement between the City of Burlington and James B. Ratchek for the exchange of property located at 400 S. Pine Street.


A motion was made by Vos with a second by Ekes to adopt Resolution 4742(16).

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, and Bauman. Nay: None. Abstained: Preusker. Motion carried 7-1.

16. Adjourn

A motion was made by Bauman with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 7:25 p.m.

Meeting Minutes Respectfully Submitted by:


Megan E. Watkins
Director of Administrative Services



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
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Common Council Agenda Item Number: 8	Date: September 1, 2015
Submitted By: City Staff	Subject: Reports 1-4

Details:

Attached please find the following reports:

- Report 1 – Airport Committee minutes, June 25, 2015
- Report 2 – Burlington Housing Authority minutes, July 16, 2015
- Report 3 – Historic Preservation Commission minutes, July 23, 2015
- Report 4 – Committee of the Whole minutes, August 18, 2015

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council accept these Reports at the September 1, 2015 Common Council meeting.



City of Burlington Airport Committee Minutes

Date: June 25, 2015

Meeting was called to order at 6:08 pm at the BUU Terminal Building

Present: Arlene Runkel
Gary Meisner
Jerry Delay
Annette Rule
Todd Bauman

Excused: David Uhen
John Hotvedt

Motion was made by Rule, seconded by Runkel, to approve the May 28, 2015 minutes as written. Motion carried.

Open Floor Audience comments:

Frank Canella, a nearby resident questioned the helicopter activity in the area.

Motion was made by Runkel, seconded by Meisner, for the approval of Lease for Burlington Aero Group at 948 Bravo Taxiway.

Motion was made by Delay, seconded by Bauman for the approval for repair work on Terminal and Hangar due to ice build-up on the roof and add gutters to help eliminate the problem in the future.

Airport Manager's Report: None

There being no further business, motion was made by Bauman, seconded by Rule, to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:26 PM

Respectfully submitted,

Jerry Delay

**Housing Authority of City of Burlington Wisconsin
Riverview Manor
July 16, 2015**

The regular monthly meeting of the Housing Authority of City of Burlington Wisconsin was held on Thursday, July 16, 2015 at 6:00 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Vice Chairman Stublely, Secretary Iselin Commissioner Heck, Commissioner Merten and Manager Eileen Olson.

Minutes from the regular monthly meeting held June 18, 2015, were reviewed and approved as written with a motion by Heck, seconded by Merten and carried unanimously.

FINANCIAL REPORT:

Reserve Account balances as of June 30, 2015 (See statement balance sheet)

OCCUPANCY REPORT:

Manager Olson reported 55 on the waiting list for 1 bedroom units and 4 for 2 bedroom units.

BUILDING AND MAINTENANCE:

Manager Olson reported that the relay switch and pump have been fixed in Mechanical Room II.

Manager Olson reported that payment in the amount of \$15,000. 00 has been requested for the elevator power unit update from BraunThyssenKrupp.

A quote from Koch Kuts in the amount of \$2,380.00 was discussed regarding the removal of mulch and stumps from the areas where 16 trees were previously removed and replaced with soil and straw for lawn. They will also install plastic edging around the front sign for \$250.00 and fill in and seed the area around the new walkway for \$225.00. Motion by Heck, seconded by Iselin to accept these bids as quoted, carried unanimously. Koch Kuts also quoted on removing and replacing the "boxwoods" for \$450.00. A motion was made to accept this bid by Iselin, seconded by Stublely, carried unanimously.

Manager Olson is waiting for a return call from the fire inspector regarding a phone line to auto dial the fire department when the fire alarm is pulled.

(MPR Update)

The inside areas of RVM have been painted and Manager Olson is looking into purchasing furniture for the common areas. The speakers in the community room have been replaced, however, an amplifier is needed for the community room.

Fire door handles will be installed and locks put on the public restrooms.

An Open House is scheduled on July 18, 2015 from 1–4 P.M. This will be open to anyone in the community and surrounding area as well as residents and their families.

The final draw regarding the MPR project is scheduled for the end of July.

Residents have received surveys regarding any necessary repairs or unfinished items in their units. They are requested to return the completed surveys to Manager Olson.

COMMUNICATION

Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.

NEW BUSINESS

Manager Olson will contact Nobius Press regarding future brochures on RVM and cost.

UNFINISHED BUSINESS

Manager Olson and board members discussed the need for changes to the Management Plan. She will contact Rural Development for their input on what can/and or needs to be changed.


OTHER BUSINESS:

A motion was made by Heck and seconded by Iselin to send Chairman Lapp and Manager Olson to attend the WI-CARH statewide annual meeting in Wisconsin Dells on November 5, 2015. Motion was carried unanimously.

There were no resident comments.

ADJOURNMENT

There being no further business, motion to adjourn was made by Heck, seconded by Stublely and carried unanimously. Meeting adjourned at 7:45 P.M. The next monthly meeting has been tentatively scheduled for August 20, 2015 at 6:00 P.M.



Kelly Iselin, Secretary



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, July 23, 2015**

The meeting was called to order by Alderman Tom Preusker at 6:30 p.m. Commissioner Maria Veronico; Commissioner Kevin O'Brien; and Commissioner Jeff Erickson were present. Chairman Tom Stelling; Commissioner Darrel Eisenhardt; and Commissioner Joel Weis were excused.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Commissioner Erickson moved, and Commissioner Veronico seconded to approve the minutes of June 25, 2015. All were in favor and the motion carried.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

A. A Certificate of Appropriateness application from Shad Branen of Keuper Mercantile (formerly Schuette-Daniels Furniture) for property located at 413 & 425 N. Pine Street to remove old transom cover and signage, remove paint on the north wall, repair brick, install new windows and doors and block up the basement windows.

- Alderman Preusker introduced and opened this item for discussion.
- Commissioner Erickson stated the building is to maintain the historic look and to repaint the brick after tuck-pointing.
- Shad Branen, owner, stated the current transom that covers the green wood will become insulated glass. Commissioner Preusker questioned where the old windows and doors that are being blocked off. Shad Branen replied they were underground and the area that caved in will be filled. Shad Branen stated part of the basement in the rear of the small building for 413 N. Pine Street will be filled and part of it will be green space, and the rest of the rear of the building will be rebuilt.
- There were no further comments.

- Commissioner Erickson moved, and Commissioner Veronico seconded to recommend approval of the Certificate of Appropriateness to remove old transom cover and signage, remove paint on the north wall, clean and repair the brick, install new windows and doors and block up the basement windows.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Alderman Preusker introduced and opened this item for discussion.
- Alderman Preusker stated the Façade Grant for Round 5 started at \$20,000 with \$5,000 pending for Raw Salon & Spa. The actual balance remaining is \$15,118.62 from Round 5 which includes \$118.62 from Round 4 dated June 16, 2015 and the unobligated fund is \$5,000.
- There were no further comments.

ADJOURNMENT

Commissioner Erickson moved, and Commissioner Veronico seconded to adjourn the meeting at 6:42 p.m. *All were in favor and the motion carried.*

Recording Secretary,


Kristine Anderson
Administrative Assistant



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
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Common Council Agenda Item Number: 9	Date: September 1, 2015
Submitted By: Steve DeQuaker, Treasurer 	Subject: Prepays and Vouchers

Details:

Attached please find the Prepaid and Voucher list for bills accrued through September 1, 2015:

Total Prepays:	\$504,234.86
Total Vouchers:	\$55,212.13
Reimbursements:	\$126.37
 Grand Total:	 <u>\$559,573.36</u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers

1. PBJC Burlington Too, LLC – Developer Agreement Tax Reimbursement \$312,468.95
2. We Energies – Installation of Natural Gas Facilities to Serve the Aurora Health Care Surgicenter Facility \$113,622.00
3. Ascent Aviation Group, Inc. – 100LL Aviation Fuel \$30,539.97
4. We Energies – Street Lights for 06/26/15 to 07/29/15 \$18,903.17
5. Racine County Clerk of Courts – Bond Payment \$5,650.00

Executive Action:

Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$559,573.36 at the September 1, 2015 Common Council meeting.

For Council Approval September 1, 2015

Prepays:	08/14/15	\$68,880.41
	08/17/15	\$60.00
	08/21/15	\$435,294.45
Total Prepays		<u>\$504,234.86</u>

Vouchers:	09/01/15	\$55,212.13
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Reimbursements:	08/21/15	\$126.37
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GRAND TOTAL		<u><u>\$559,573.36</u></u>
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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-212000	GENERAL FUND ACCOUNTS PAYABLE						
3014	VERMEER WISCONSIN, INC	System ADJ: 08/14/2015 11:54 AM	20176430	08/14/2015	291.26	08/15	PD
3014	VERMEER WISCONSIN, INC	System ADJ: 08/14/2015 11:54 AM	20176430	08/14/2015	291.26	08/15	PD
					.00	*	
100-239007	LIFE INSURANCE						
4062	MINNESOTA LIFE INSURANCE CO	MINNESOTA MUTUAL SEPTEMBER BILLING	SEPT2015	08/10/2015	1,914.72	08/15	PD
100-515111-265	Festival/Fireworks/Block Party						
3219	FUN EVENTS INC	Deposit - Riverside Park Event Date 09/12/15	1934 - REVISED 2	07/20/2015	2,000.00	08/15	PD
Total CITY COUNCIL					2,000.00		
100-515132-225	ADMIN - TELEPHONE						
7343	AT & T	AT & T 262 763-3474 163 6 ADMIN	26276334740815	08/04/2015	19.90	08/15	PD
100-515132-298	ADMIN - CONTRACT SERVICES						
7044	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 1610	1610-62	08/07/2015	300.00	08/15	PD
100-515132-324	ADMIN - MEMBERSHIP DUES						
3561	ICMA	ICMA MEMBERSHIP RENEWAL C. WALTERS	2015 WALTERS	08/14/2015	880.00	08/15	PD
Total ADMINISTRATOR					1,199.90		
100-515141-225	FINANCE - TELEPHONE						
7343	AT & T	AT & T 262 763-3474 163 6 Finance	26276334740815	08/04/2015	19.89	08/15	PD
Total FINANCE					19.89		
100-525211-225	POLICE - TELEPHONE						
7343	AT & T	AT & T 262 763-3474 163 6 POLICE	26276334740815	08/04/2015	99.45	08/15	PD
Total POLICE DEPT.					99.45		
100-525220-225	FIRE - TELEPHONE						
7343	AT & T	AT & T 262 763-3474 163 6 FIRE	26276334740815	08/04/2015	79.56	08/15	PD
100-525220-298	FIRE- CONTRACT SERVICES						
2017	Wisconsin Dept of Safety and	RE: Plan Review Fees 2013	2013	08/06/2015	55.00	08/15	PD
2017	Wisconsin Dept of Safety and	RE: Plan Review Fees 2014	2014	08/06/2015	250.00	08/15	PD
					305.00	*	
Total FIRE DEPT.					384.56		
100-535321-220	STREETS - UTILITIES						
3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	30081671JUNE15	07/26/2015	104.74	08/15	PD
100-535321-225	STREETS - TELEPHONE						
7343	AT & T	AT & T 262 763-3474 163 6 DPW	26276334740815	08/04/2015	39.78	08/15	PD
100-535321-261	STREETS - LIGHTING						
3330	WE ENERGIES	0819-473-268 Municipal Parking Lot	319473268JULY15	07/27/2015	49.03	08/15	PD

PD = Fully Paid Invoice PR = Partially Paid Invoice

pre pay
08-14-2015

1

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	138891345JULY15	07/27/2015	1,003.38	08/15	PD
	3330	WE ENERGIES	2023-503-060 Stop Lights	123503060JULY15	07/26/2015	155.07	08/15	PD
	3330	WE ENERGIES	4432-157-647 Street Lights	132157647JULY15	07/29/2015	18,903.17	08/15	PD
	3330	WE ENERGIES	5459-100-732 St Lighting Substation	159100732JULY15	07/28/2015	197.40	08/15	PD
	3330	WE ENERGIES	5465-979-181 McHenry & Gardner	165979181JULY15	07/22/2015	65.87	08/15	PD
	3330	WE ENERGIES	5644-617-733 Traffic Signal	144617733JULY15	07/26/2015	156.95	08/15	PD
	3330	WE ENERGIES	5695-147-539 Electric 572 Milw	195147539JULY15	07/27/2015	160.38	08/15	PD
	3330	WE ENERGIES	6893-002-943 700 Black Hawk Dr Sign	193002943JULY15	07/23/2015	16.25	08/15	PD
	3330	WE ENERGIES	7245-068-041 375 N Pine St	145068041JULY15	07/27/2015	139.34	08/15	PD
	3330	WE ENERGIES	7255-756-558 McHenry & Milw Corner	155756558JULY15	07/22/2015	21.72	08/15	PD
	3330	WE ENERGIES	7467-500-426 Jefferson & Bridge	167500426JULY15	07/27/2015	267.58	08/15	PD
	3330	WE ENERGIES	8499-073-119 Traffic Signal Controller	199073119JULY15	07/27/2015	201.42	08/15	PD
	3330	WE ENERGIES	9418-285-345 Traffic Signal	118285345JULY15	07/27/2015	98.94	08/15	PD
						21,436.50	*	
100-535321-350	STREETS - REP MAINT SUPPLIES							
	1670	KIMBALL MIDWEST	KIMBALL MIDWEST DPW ACCT #4249	4347056	07/24/2015	768.05	08/15	PD
100-535321-353	STREETS REP & MAINT PRKNG DECK							
	3330	WE ENERGIES	7082-958-528 Public Parking Structure	182958528JULY15	07/27/2015	425.04	08/15	PD
	Total STREET ADMINISTRATION					22,774.11		
100-555551-220	PARKS - UTILITIES							
	3330	WE ENERGIES	1269-762-568 Bike Path	169762568JULY15	07/27/2015	37.67	08/15	PD
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	138891345JULY15	07/27/2015	501.68	08/15	PD
	3330	WE ENERGIES	2428-946-714 Pavillion	128946714JULY15	07/27/2015	271.35	08/15	PD
	3330	WE ENERGIES	3243-370-777 Amanda St	143370777JULY15	07/28/2015	42.59	08/15	PD
	3330	WE ENERGIES	3698-542-543 Bathhse Wagner Park	198542543JULY15	07/28/2015	29.26	08/15	PD
	3330	WE ENERGIES	6211-699-899 Electric Dog Park	111699899JULY15	07/27/2015	38.76	08/15	PD
	3330	WE ENERGIES	6419-916-677 394 Amanda Street	119916677JULY15	07/28/2015	17.08	08/15	PD
	3330	WE ENERGIES	6895-338-188 355 N Pine St	195338188JULY15	07/27/2015	109.52	08/15	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	30081671JUNE15	07/26/2015	52.38	08/15	PD
						1,100.29	*	
	Total PARKS					1,100.29		
	Total GENERAL FUND					29,492.92		
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	6268-292-660 Shiloh Lift Station	168292660JULY15	08/02/2015	44.85	08/15	PD
	3330	WE ENERGIES	8635-875-051 Krift Av 800 Ft S Industrial	135875051JULY15	07/07/2015	55.97	08/15	PD
						100.82	*	
	Total WASTEWATER FUND EXPENSES					100.82		
	Total WASTEWATER OPERATIONS FUND					100.82		
622-509210-000	OFFICE SUPPLY							
	7343	AT & T	AT & T 262 763-3474 163 6 WATER	26276334740815	08/04/2015	39.78	08/15	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total 622-509210						39.78		
622-509350-000	GENERAL PLANT-SUPPLIES							
3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)		38891345JULY15	07/27/2015	1,003.38	08/15	PD
3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)		30081671JUNE15	07/26/2015	104.74	08/15	PD
						1,108.12	*	
Total 622-509350						1,108.12		
Total WATER UTILITY FUND						1,147.90		
623-575740-200	FUEL FOR RESALE							
8885	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE		314808	08/07/2015	30,539.97	08/15	PD
623-575740-220	ELECTRIC							
3330	WE ENERGIES	4619-277-006 703 Airport Office Electric		19277006JULY15	08/10/2015	452.67	08/15	PD
3330	WE ENERGIES	6069-094-440 Airport Runway Lights		69094440JULY15	08/10/2015	257.68	08/15	PD
3330	WE ENERGIES	6280-861-972 Runway 29 Lighting		80861972JULY15	08/10/2015	17.06	08/15	PD
3330	WE ENERGIES	6831-002-581 FUELING AREA		31002581JULY15	08/10/2015	44.86	08/15	PD
3330	WE ENERGIES	7460-654-921 707 Airport Rd		60654921JULY15	08/10/2015	50.95	08/15	PD
3330	WE ENERGIES	8460-785-002 Bieneman Rd Beacon		60785002JULY15	08/10/2015	30.49	08/15	PD
						853.71	*	
623-575740-225	TELEPHONE							
7343	AT & T	AT & T 262 763-3474 163 6 Airport		26276334740815	08/04/2015	59.67	08/15	PD
Total 623-575740						31,453.35		
Total AIRPORT FUND						31,453.35		
875-232000	MUNICIPAL COURT DEP							
2520	RACINE COUNTY TREASURER	RA CO DRIVER IMP SURCHARGES		2015JULY	08/14/2015	25.00	08/15	PD
2520	RACINE COUNTY TREASURER	RA CO JAIL SURCHARGES		2015JULY	08/14/2015	1,438.20	08/15	PD
7140	ST OF WISC CONTROLLER'S OFFIC	ST OF WI CONTROLLER OFFICE JULY REMIT		2015JULY	08/11/2015	5,222.22	08/15	PD
						6,685.42	*	
Total MUNICIPAL COURT FUND						6,685.42		
Grand Total:						68,880.41		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-515140-330	CLERK - TRAINING & TRAVEL						
	8939 HALBACH, DIAHNN		WMCA Conference Per Diem Cash	08/18/15	08/17/2015	60.00	08/15 PD
Total CITY CLERK						60.00	
Total GENERAL FUND						60.00	
Grand Total:						60.00	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepay
08-21-2015

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
251-555511-327	MATERIALS							
3993	THE NEW YORK TIMES	NEW YORK TIMES-LIBRARY SUBSCRIPTION	805150968 2015	08/09/2015	447.20	08/15	PD	
Total FUND EXPENSES						447.20		
Total LIBRARY OPERATIONS FUND						447.20		
452-565641-298	TID 5 CONTRACT SERVICES							
5345	WE ENERGIES - BURLINGTON	installation of natural gas - Aurora Health Care	3702641	08/17/2015	113,622.00	08/15	PD	
Total 452-565641						113,622.00		
Total 2014 TIF #5 Fund						113,622.00		
463-565642-390	DEVELOPERS REBATE							
8433	PBJC BURLINGTON TOO, LLC	Kohl's/Pick N Save development	082015	08/20/2015	312,468.95	08/15	PD	
Total OUTSIDE SERVICES						312,468.95		
Total 1992 TIF #3 FUND						312,468.95		
621-575740-220	WWTP-ELECTRIC							
3330	WE ENERGIES	7672-906-685 Lift Station 2224 S Milw	172906685JULY15	08/11/2015	183.94	08/15	PD	
3330	WE ENERGIES	8098-971-449 Sewer Lift - Fox River Landing	398971449AUG15	08/12/2015	30.76	08/15	PD	
					214.70	*		
621-575740-225	TELEPHONE							
7692	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9750389896	08/10/2015	33.48	08/15	PD	
621-575740-310	OFFICE SUPPLIES, POSTAGE							
5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE WWTP	702658601 9/15	08/17/2015	124.94	08/15	PD	
Total WASTEWATER FUND EXPENSES						373.12		
Total WASTEWATER OPERATIONS FUND						373.12		
622-509040-000	UNCOLLECTIBLE ACCOUNTS							
7516	SCHEIDEGGER, THEODORE	SCHEIDEGGER, THEODORE REFUND	6.2457.08	08/18/2015	59.00	08/15	PD	
Total 622-509040						59.00		

622-509210-000 OFFICE SUPPLY

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7094 AT & T LONG DISTANCE	AT & T LONG DISTANCE WATER	829440291-07/15 08/04/2015	44.17	08/15	PD
7343 AT & T	AT & T WATER DEPT 414 R24-8901 367 9	414R2489010815 08/10/2015	68.95	08/15	PD
			113.12	*	
Total 622-509210			113.12		
Total WATER UTILITY FUND			172.12		
623-575740-220 ELECTRIC					
3330 WE ENERGIES	3243-871-135 Bieneman Road	243871135JULY15 08/10/2015	16.53	08/15	PD
3330 WE ENERGIES	4066-688-457 703 Airport Office Gas	066688457JULY15 08/10/2015	19.57	08/15	PD
			36.10	*	
623-575740-225 TELEPHONE					
7094 AT & T LONG DISTANCE	AT & T LONG DISTANCE AIRPORT	829440291-07/15 08/04/2015	44.17	08/15	PD
Total 623-575740			80.27		
Total AIRPORT FUND			80.27		
Grand Total:			435,294.45		

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Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-424246-000	STATE FORESTRY GRANT							
	858 COMPLETE TREE SERVICE, LLC	grubbed stumps		208853	08/13/2015	4,410.00	09/15	
100-454511-000	CLERKS REVENUE							
	5016 WI DEPT OF JUSTICE	G1026T WI DEPT OF JUSTICE CIB		G1026T 07/15	08/31/2015	168.00	09/15	
100-515111-246	COUNCIL-REP & MAINT OFF EQUIP							
	2997 UCC, INC	UCC - service call for open wire hum on recording		19699	06/17/2015	75.00	09/15	
100-515111-265	Festival/Fireworks/Block Party							
	3408 WORLDWIDE LTD	Safety Green T-Shirts		112654	08/04/2015	175.00	09/15	
100-515111-399	CITY COUNCIL - PUBLICATION							
	2790 SOUTHERN LAKES NEWSPAPERS	Legals - BOR		214726	08/13/2015	70.15	09/15	
Total CITY COUNCIL						320.15		
100-515121-310	MUNI COURT - OFFICE SUPPLIES							
	7679 STAPLES ADVANTAGE	STAPLES MUNI COURT SUPPLIES		8035422588	08/01/2015	56.28	09/15	
Total MUNICIPAL COURT						56.28		
100-515132-310	ADMIN - OFF SUPP-POSTAGE							
	7679 STAPLES ADVANTAGE	STAPLES ADMIN OFFICE SUPPLIES		8035422588	08/01/2015	65.86	09/15	
100-515132-399	ADMIN - SUNDRY EXPENSES							
	3635 RICHTER'S MARKETPLACE	water refill (split)		08/21/15CH	08/21/2015	2.93	09/15	
	5720 BURLINGTON GLASS, INC.	Baseball Holder W/Engraving		164505	08/25/2015	25.90	09/15	
						28.83	*	
Total ADMINISTRATOR						94.69		
100-515140-310	CLERK - OFFICE SUPPLIES							
	3635 RICHTER'S MARKETPLACE	water refill (split)		08/21/15CH	08/21/2015	2.92	09/15	
Total CITY CLERK						2.92		
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE							
	2095 NAPOLI'S PIZZA RESTAURANT	NAPOLIS BUDGET PARTNERS MEETING		56878	08/13/2015	59.18	09/15	
	7679 STAPLES ADVANTAGE	STAPLES FINANCE OFFICE SUPPLIES		8035422588	08/01/2015	691.58	09/15	
						750.76	*	
Total FINANCE						750.76		
100-525211-159	POLICE - CLOTHING ALLOWANCE							
	3558 LARK UNIFORM OUTFITTERS	LARK UNIFORM POLICE DEPT		201798	08/13/2015	727.40	09/15	
100-525211-211	POLICE - PHYSICALS							
	4154 AURORA HEALTH CARE	Acct #600003827 - Anderson, Mark		134575277	06/26/2015	34.00	09/15	PR
	5128 TRANS UNION LLC	TRANS UNION LLC POLICE		07514409	07/27/2015	11.94	09/15	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						45.94	*
100-525211-240	POLICE - FUEL, OIL						
	1050 DOUG'S AUTO	908 2013 Ford Explorer		024675	07/10/2015	24.95	09/15
100-525211-242	POLICE - REPAIR/MTCE EQUIP						
	1050 DOUG'S AUTO	2013 Ford Explorer - repairs		024815	08/06/2015	64.00	09/15
	2590 REINEMANS, INC.	Reinemans - Police Supplies		84250	08/24/2015	2.96	09/15
	5477 BUMPER TO BUMPER BURLINGTON	12V 775 CCA		290681	08/03/2015	189.00	09/15
	5477 BUMPER TO BUMPER BURLINGTON	credit		290766	08/04/2015	95.00	09/15
						160.96	*
100-525211-244	POLICE - REPAIR & MAINTENANCE						
	1449 TACTICAL SOLUTIONS	RADAR CALIBRATIONS		5038	07/09/2015	264.00	09/15
	5364 DIGICORP	Voice Labor- name changes on ext		309468	07/29/2015	57.50	09/15
						321.50	*
100-525211-248	POLICE - REP & MAINT BUILDING						
	4382 NATIONAL ELEVATOR INSP, INC	NEIS ROUTINE INSPECTION		0201438	08/12/2015	83.00	09/15
	7647 ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX POLICE		P29782	07/31/2015	144.00	09/15
	8596 STATE OF WI - DSPS	Permit to operate elevators		384321	08/18/2015	50.00	09/15
						277.00	*
100-525211-299	POLICE - SUNDRY CONTRACT						
	7565 ACCELERATED AUTO SERVICE	Flatbed Towing Charge		20214	07/31/2015	75.00	09/15
100-525211-310	POLICE - OFF SUPP-POSTAGE						
	3635 RICHTER'S MARKETPLACE	Richter's - Police Dept		08/03/15PD	08/03/2015	31.13	09/15
	3635 RICHTER'S MARKETPLACE	water refill Police Dept		08/06/15PD	08/06/2015	5.85	09/15
	3635 RICHTER'S MARKETPLACE	Richter's - Police Dept		08/13/15PD	08/13/2015	17.04	09/15
	3635 RICHTER'S MARKETPLACE	Richter's - Police Dept		08/19/15PD	08/19/2015	17.04	09/15
	5906 MINUTEMAN PRESS OF BURLINGTON	Envelopes		23245	04/02/2015	219.07	09/15
	5906 MINUTEMAN PRESS OF BURLINGTON	Juvenile/Parent - Notice of Violation		24370	07/28/2015	94.00	09/15
	5906 MINUTEMAN PRESS OF BURLINGTON	business cards		24398	07/29/2015	57.50	09/15
	7679 STAPLES ADVANTAGE	STAPLES POLICE DEPT OFFICE SUPPLIES		8035422588	08/01/2015	300.24	09/15
						741.87	*
100-525211-344	POLICE - JANITOR SUPPLIES						
	1951 MENARDS	ACCT 32120263 - Supplies		86477	08/17/2015	90.01	09/15
	2590 REINEMANS, INC.	Reinemans - Police Supplies		74130	04/07/2015	4.04	09/15
	2590 REINEMANS, INC.	Med Texture Additive		82553	07/30/2015	9.88	09/15
	5477 BUMPER TO BUMPER BURLINGTON	BUMPER TO BUMPER POLICE		291504	08/17/2015	20.27	09/15
						124.20	*
100-525211-381	POLICE - INVESTIGATIONS						
	1391 LANGUAGE LINE SERVICES, INC	OVER-THE -PHONE INTERPRETATION		3655322	07/31/2015	30.47	09/15
Total POLICE DEPT.						2,529.29	
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT						
	350 BATTERY PRODUCTS, INC.	BATTER PRODUCTS FIRE DEPT SUPPLIES		51277	08/11/2015	89.22	09/15
	1579 JEFFERSON FIRE & SAFETY	Fire Dept Supplies		218631	08/12/2015	647.77	09/15
	1951 MENARDS	Acct # 32120264 - Fire Dept		86758	08/20/2015	33.19	09/15
						770.18	*
100-525220-248	FIRE - REPAIR MAINT BLDGS						
	1951 MENARDS	Acct # 32120264 - Fire Dept		86645	08/19/2015	32.72	09/15
	1951 MENARDS	Acct # 32120264 - Fire Dept		86992	08/23/2015	42.28	09/15
						75.00	*
100-525220-310	FIRE - OFFICE SUPPLIES						
	1951 MENARDS	Menards Fire Dept Acct # 32120264		86368	08/15/2015	8.96	09/15
	7679 STAPLES ADVANTAGE	STAPLES FIRE DEPT OFFICE SUPPLIES		8035422588	08/01/2015	65.71	09/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						74.67	*
		Total FIRE DEPT.				919.85	
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117 ALSCO	ALSCO DPW (split) Customer # 074780		IMIL975504	08/12/2015	130.07	09/15
	117 ALSCO	ALSCO DPW (split) Customer # 074780		IMIL977938	08/19/2015	67.36	09/15
						197.43	*
100-535321-242	STREETS - REP MAINT VEHICLES						
	2060 MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 509		261146	08/18/2015	84.99	09/15
100-535321-248	STREETS REP & MAINT BLDG						
	117 ALSCO	ALSCO DPW (split) Customer # 074781		IMIL975505	08/12/2015	10.93	09/15
100-535321-298	STREETS - CONTRACT SERVICES						
	708 ENTRANCE SYSTEMS LLC	service call to repair key pad/transmitter (split)		12524	08/10/2015	237.60	09/15
	3040 VORPAGEL SERVICE INC.	Vorpagel - DPW AC Service Call (split)		37608	08/12/2015	148.00	09/15
	3070 WANASEK CORPORATION	Truck Sweeper		5025	08/11/2015	3,443.75	09/15
	5043 IBD, LLC	IBD- Streets		110139576	08/18/2015	43.90	09/15
	5164 DONERITE JANITORIAL SERV INC.	DONERITE SEPT BILLING DPW (split)		2724	08/20/2015	360.00	09/15
	5915 STEINER ELECTRIC COMPANY	STEINER- HOLO		S005096774.002	08/10/2015	1,032.76	09/15
	7473 CINTAS FIRST AID & SAFETY 445	CINTAS FIRST AID & SAFETY DPW (split)		5003464054	08/13/2015	23.04	09/15
	7647 ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX DPW		P29779	07/31/2015	144.00	09/15
	8340 CRETEX MATERIALS INC	Cretex3-6" RIP R		150270	08/15/2015	208.53	09/15
						5,641.58	*
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	8696 CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827 (split)		4016667738	08/01/2015	21.57	09/15
100-535321-350	STREETS - REP MAINT SUPPLIES						
	218 ASPHALT CONTRACTORS, INC	CRUSHED ASPHALT		2015203	08/12/2015	275.07	09/15
	981 DECKER SUPPLY COMPANY INC.	Decker Supply - Supplies		887164	08/12/2015	630.28	09/15
	1242 CONCRETE SPECIALTIES COMPAN	48" FOF FLAT TOP W/26" OFFSET HOLE		053615	08/18/2015	200.00	09/15
	1563 J & T SUPPLY COMPANY	J & T SUPPLY CO DPW (split)		12414	08/08/2015	349.07	09/15
	1595 JERRY WILLKOMM INC.	Gear parts		355967	07/24/2015	120.00	09/15
	1951 MENARDS	MENARDS WWTP ACCT #32120265		85735	08/07/2015	33.60	09/15
	1951 MENARDS	MENARDS DPW ACCOUNT # 32120266		86098	08/12/2015	53.54	09/15
	1951 MENARDS	Acct # 32120266 - DPW		86563	08/18/2015	35.06	09/15
	2590 REINEMANS, INC.	Reinemans - Streets		83795	08/18/2015	58.48	09/15
	2590 REINEMANS, INC.	Motar and Concrete Mix		83829	08/18/2015	18.06	09/15
	2608 R.K.W. REDI-MIX CONCRETE INC.	RKW - G6AE		69837	07/29/2015	331.50	09/15
	2608 R.K.W. REDI-MIX CONCRETE INC.	RKW - G6AE		69903	07/30/2015	240.50	09/15
	7406 OTTO PAAP CO, INC	CREDIT		105654	08/10/2015	14.31	09/15
						2,330.85	*
100-535321-354	STREETS-PARKNG STRUCTR UTILITY						
	2571 FNL CONSTRUCTION LLC	Parking Garage Washing and Repairs		696	08/16/2015	2,000.00	09/15
	Total STREET ADMINISTRATION					10,287.35	
100-555551-159	PARKS - CLOTHING						
	117 ALSCO	ALSCO DPW (split) Customer # 074780		IMIL975504	08/12/2015	30.00	09/15
	117 ALSCO	ALSCO DPW (split) Customer # 074780		IMIL977938	08/19/2015	30.00	09/15
						60.00	*
100-555551-211	PARKS - PHYSICALS						
	4154 AURORA HEALTH CARE	Acct #600003826 - Regner, James		135357379	07/29/2015	50.00	09/15
100-555551-244	PARKS - REPAIR MAINT EQUIPMENT						
	2215 NELSON ELECTRIC SUPPLY	Parts: Lamp Metal Halide 400W		750535-00	08/03/2015	154.23	09/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	2587	REINDERS INC	REINDERS BROS- Unit 107	1599151-00	08/12/2015	104.47	09/15
						258.70	*
100-555551-248	PARKS - REPAIR MAINT BLDGS						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL975505	08/12/2015	5.46	09/15
100-555551-298	PARKS - OUTSIDE SERVICES						
	708	ENTRANCE SYSTEMS LLC	service call to repair key pad/transmitter (split)	12524	08/10/2015	118.80	09/15
	2330	PATS SERVICES, INC	CITY OF BURLINGTON COMPOST SITE	A-116434	08/12/2015	90.00	09/15
	2330	PATS SERVICES, INC	CITY OF BURLINGTON DEVOR PARK	A-116559	08/18/2015	90.00	09/15
	3040	VORPAGEL SERVICE INC.	Vorpagel - DPW AC Service Call (split)	37608	08/12/2015	75.00	09/15
	5164	DONERITE JANITORIAL SERV INC.	DONERITE SEPT BILLING DPW (split)	2724	08/20/2015	180.00	09/15
	7455	ARBOR FOREST PRODUCTS &	TOP SOIL	2212	08/21/2015	1,333.00	09/15
	7473	CINTAS FIRST AID & SAFETY 445	CINTAS FIRST AID & SAFETY DPW (split)	5003464054	08/13/2015	11.53	09/15
	7647	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX DPW	P29779	07/31/2015	72.00	09/15
						1,970.33	*
100-555551-310	PARKS - OFFICE SUPP, POSTAGE						
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827 (split)	4016667738	08/01/2015	10.78	09/15
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES						
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL PARKS	565175	08/14/2015	508.19	09/15
	1370	GRAINGER	Solenoid Valve	9811726190	08/07/2015	788.50	09/15
	1457	HUMPHREY SERVICE & PARTS, INC	Parts for park mowers	1187393	08/13/2015	55.44	09/15
	1563	J & T SUPPLY COMPANY	J & T SUPPLY CO DPW (split)	12414	08/08/2015	179.82	09/15
	1951	MENARDS	Menards Acct 32120265	85731	08/07/2015	13.01	09/15
	2590	REINEMANS, INC.	Reinemans Parks Dept	82962	08/05/2015	39.00	09/15
	2590	REINEMANS, INC.	Reinemans Parks Dept	83069	08/06/2015	2.06	09/15
	2590	REINEMANS, INC.	Reinemans - Park Dept	83102	08/07/2015	7.19	09/15
	2590	REINEMANS, INC.	Woodcutter Bar & Chain	83823	08/18/2015	28.78	09/15
						1,621.99	*
Total PARKS						3,977.26	
100-565641-298	PLAN COMM - CONTRACT SVCS						
	4217	KAPUR & ASSOCIATES, INC.	13.0056.02 Fox Crossing - Phase 2	85404	08/19/2015	214.00	09/15
	4217	KAPUR & ASSOCIATES, INC.	15.0161.01 Veterans Trucking	85411	08/19/2015	214.00	09/15
	4217	KAPUR & ASSOCIATES, INC.	15.0203.01 Lavelle Parking Lot Expansion	85412	08/19/2015	321.00	09/15
						749.00	*
Total PLANNING COMMISSION						749.00	
Total GENERAL FUND						24,265.55	
251-555511-242	REPAIR, MAINTENANCE EQUIPMENT						
	7679	STAPLES ADVANTAGE	Desk Printer Maintenance	3274970808	08/27/2015	269.99	09/15
251-555511-247	REPAIR, MAINTENANCE BUILDING						
	1263	REESMAN'S SERVICE CORP	May Spring Clean Up	0815RSC	08/27/2015	210.00	09/15
	1632	MURPHY SECURITY SOLUTIONS	CHECKPOINT SERVICE	7058	08/27/2015	260.00	09/15
	1951	MENARDS	MENARDS LIBRARY SUPPLIES	85501	08/27/2015	49.92	09/15
	2590	REINEMANS, INC.	Reinemans - Library	84227	08/27/2015	99.62	09/15
	7647	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX LIBRARY	P29781	07/31/2015	72.00	09/15
						691.54	*
251-555511-310	OFFICE SUPPLIES, POSTAGE						
	1010	DEMCO	DEMCO LIBRARY TECH SERVICE SUPPLIES	5648763	08/27/2015	109.84	09/15
	3635	RICHTER'S MARKETPLACE	LIBRARY SUPPLIES	0815RM	08/27/2015	46.55	09/15
	5906	MINUTEMAN PRESS OF BURLINGTON	bank stamper	24262	08/27/2015	12.00	09/15

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	7679	STAPLES ADVANTAGE	STAPLES LIBRARY SUPPLIES	3274386896	08/27/2015	9.99	09/15
						178.38	*
251-555511-327	MATERIALS						
	300	BAKER & TAYLOR	BAKER & TAYLOR LIBRARY MATERIALS	2030919074	08/27/2015	2,072.81	09/15
	302	BAKER & TAYLOR CONT. SERVICE	reference & adult materials	5013753497	08/27/2015	192.29	09/15
	1561	CENTER POINT LARGE PRINT	Large Print Material	1302924	08/27/2015	300.54	09/15
	3207	WISCONSIN LIBRARY SERVICES	WILS Membership Fee	45697	08/27/2015	199.00	09/15
	3387	WI TAXPAYERS ALLIANCE	LIBRARY REFERENCE MATERIALS	0815WTA	08/27/2015	21.95	09/15
	4072	MICROMARKETING ASSOCIATES	Adult Materials	586708	08/27/2015	788.17	09/15
	5060	CATERING BY DESIGN	CATERING BY DESIGN, LIBRARY	0815CBD	08/27/2015	16.95	09/15
	5630	AMAZON.COM/GE MONEY	AMAZON ADULT MATERIALS	0815AMAZ1	08/27/2015	35.80	09/15
	5630	AMAZON.COM/GE MONEY	AMAZON CHILDREN MATERIALS	0815AMAZ2	08/27/2015	151.50	09/15
	7607	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY	93113710	08/27/2015	1,010.54	09/15
	7682	TASTE OF HOME	TASTE OF HOME COOKBOOKS	0815TOH	08/27/2015	21.00	09/15
	8942	MCCARTHY, DANA	CHILDRENS MATERIALS	012	08/27/2015	16.00	09/15
						4,826.55	*
Total FUND EXPENSES						5,966.46	
Total LIBRARY OPERATIONS FUND						5,966.46	
452-565639-399	Planning Expenditures						
	4217	KAPUR & ASSOCIATES, INC.	14.0367.01 Aurora Health Care Plan review	85407	08/19/2015	107.00	09/15
Total 452-565639						107.00	
452-565641-298	TID 5 CONTRACT SERVICES						
	1205	FIDELITY TITLE INC	Letter Report KW Development LLC	74136	08/13/2015	100.00	09/15
Total 452-565641						100.00	
Total 2014 TIF #5 Fund						207.00	
501-514900-000	ADMINISTRATIVE EXPENSES						
	8222	LABYRINTH HEALTHCARE GROUP	Monthly fee for Advocacy Serv	25573	08/19/2015	148.20	09/15
Total ADMINISTRATIVE						148.20	
Total SELF INSURANCE FUND						148.20	
621-575740-159	CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL975507	08/12/2015	85.51	09/15
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL977940	08/19/2015	67.62	09/15
						153.13	*
621-575740-240	FUEL, OIL AND LUBRICANTS						
	5477	BUMPER TO BUMPER BURLINGTON	BUMPER TO BUMPER WWTP TRUCK 78	291566	08/18/2015	69.00	09/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
621-575740-242	REPAIR, MAINTENANCE VEHICLES						
	1820	LOIS TIRE SHOP, INC.	tire repair 1999 Chevy TRK # 72 Tanker	371971	08/19/2015	1,683.40	09/15
	2973	USABlueBook	Impaxx Amber Warning Light	716072	08/05/2015	325.02	09/15
	5477	BUMPER TO BUMPER BURLINGTON	BUMPER TO BUMPER WWTP TRUCK 78	291566	08/18/2015	7.95	09/15
						2,016.37	*
621-575740-244	REPAIRS, MAINT EQUIPMENT						
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL975507	08/12/2015	10.02	09/15
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL977940	08/19/2015	10.02	09/15
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL977941	08/19/2015	111.84	09/15
	1951	MENARDS	Acct # 32120265 - Dual Measuring Wheel	86471	08/17/2015	26.99	09/15
	8773	AMSOIL INC	Amsoil - WWTP Supplies (split)	16182292 RI	08/05/2015	186.71	09/15
						345.58	*
621-575740-245	GROUND IMPROVEMENTS						
	2060	MOTOR PARTS COMPANY, LLC.	Motor Parts - parts for mower	261098	08/17/2015	6.38	09/15
621-575740-248	PLANT OPERATION						
	1160	ENERGENECS, INC.	ENERGENECS INC WWTP SCREEN BAGS	0030637-IN	08/13/2015	584.26	09/15
621-575740-249	LABORATORY						
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL975507	08/12/2015	4.71	09/15
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL977940	08/19/2015	4.71	09/15
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL977941	08/19/2015	73.81	09/15
	936	CULLIGAN OF BURLINGTON	CULLIGAN M9 MIXED BED 9" SERVICE	500X01591003	07/31/2015	222.25	09/15
	1477	IDEXX LABORATORIES	IDEXX WWTP SUPPLIES	292158012	08/19/2015	1,190.93	09/15
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	359972	08/14/2015	477.45	09/15
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	360274	08/20/2015	280.53	09/15
						2,254.39	*
621-575740-254	SLUDGE REMOVAL						
	2828	SOLENIS	Praestol	130983900	07/31/2015	3,240.00	09/15
621-575740-298	CONTRACT SERVICE						
	355	BAXTER & WOODMAN, INC.	150094.30 WPDES Hearing Request Assistance	0180876	06/18/2015	1,485.00	09/15
621-575740-310	OFFICE SUPPLIES, POSTAGE						
	7679	STAPLES ADVANTAGE	STAPLES WWTP SUPPLIES	8035422588	08/01/2015	429.25	09/15
	8538	ZIPLOCAL	Acct. 088712 ZipUP -Digital Subscription -Aug	393529-AUG	08/15/2015	69.00	09/15
	8696	CANON SOLUTIONS AMERICA, INC	Copier - WWTP Serial FRU35325	4016655676	08/01/2015	47.19	09/15
						545.44	*
621-575740-371	REG/PERMITS/OUTSIDE TESTING						
	3615	NORTHERN LAKE SERVICE, INC.	NORTHERN LAKE SERVICE WWTP TESTING	280851	08/19/2015	578.50	09/15
621-575740-374	SAFETY						
	3593	WI RURAL WATER ASSOCIATION	Consolidated Safety Bloodborne Pathogens	2750	08/06/2015	113.24	09/15
	4154	AURORA HEALTH CARE	Acct #600003826 - Steffen, Nathan	134639954	06/30/2015	30.00	09/15
						143.24	*
Total WASTEWATER FUND EXPENSES						11,421.29	
Total WASTEWATER OPERATIONS FUND						11,421.29	
622-503460-000	METERS & LABOR						
	3220	MIDWEST METER INC	3" Compound Meter for Echo Lake	0069144-IN	08/07/2015	2,820.62	09/15
Total 622-503460						2,820.62	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
622-506230-000	SUPPLIES							
	2590	REINEMANS, INC.	50W CLR Sodium Bulb	83997	08/20/2015	24.29	09/15	
Total 622-506230						24.29		
622-506250-000	MAINTENANCE-SUPPLIES							
	20	A TO Z REFRIGERATION	#10 Dehumidifier Repair	88298	08/11/2015	795.00	09/15	
	640	BURLINGTON MACHINE TOOL MFG	VALVE TO ACTUATOR ADAPTERS	215238	08/10/2015	360.00	09/15	
	2590	REINEMANS, INC.	Reinemans - Water Dept	82926	08/05/2015	27.85	09/15	
	2590	REINEMANS, INC.	Reinemans - Water Dept	83744	08/17/2015	15.96	09/15	
	2590	REINEMANS, INC.	Plumbing Fittings	83893	08/19/2015	19.57	09/15	
	2590	REINEMANS, INC.	Plumbing Fittings	83909	08/19/2015	21.41	09/15	
						1,239.79	*	
Total 622-506250						1,239.79		
622-506320-000	OPERATION SUPPLIES, EXPENSE							
	3615	NORTHERN LAKE SERVICE, INC.	WATER DEPT - WATER TESTS	279937	07/31/2015	385.00	09/15	
Total 622-506320						385.00		
622-506510-000	MAINS, WATER BREAKS-SUPPLIES							
	3070	WANASEK CORPORATION	Wisconsin St - 6" Valve Repair	4990	08/10/2015	3,902.36	09/15	
Total 622-506510						3,902.36		
622-509030-000	OFFICE SUPPLIES							
	117	ALSCO	ALSCO DPW - Water Customer #025570	IMIL975506	08/12/2015	34.53	09/15	
	117	ALSCO	ALSCO DPW - Water Customer #025570	IMIL977939	08/19/2015	34.53	09/15	
						69.06	*	
Total 622-509030						69.06		
622-509210-000	OFFICE SUPPLY							
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827 (split)	4016667738	08/01/2015	21.57	09/15	
Total 622-509210						21.57		
622-509300-000	MISCELLANEOUS-SUPPLIES							
	2790	SOUTHERN LAKES NEWSPAPERS	Hydrant Flushing 07/08/15	204793	07/08/2015	54.00	09/15	PR
	2790	SOUTHERN LAKES NEWSPAPERS	Hydrant Flushing 07/23/15	204821	07/23/2015	47.40	09/15	PR
						101.40	*	
Total 622-509300						101.40		
622-509330-000	TRANSPORTATION-SUPPLIES							
	2354	PERFORMANCE TIRE & AUTO	Repairs for 2002 GMC - Sierra 2500 HD	130504	07/27/2015	27.81	09/15	
	2354	PERFORMANCE TIRE & AUTO	Repairs for 2002 GMC - Sierra 2500 HD	131283	08/17/2015	116.64	09/15	
	5477	BUMPER TO BUMPER BURLINGTON	WATER DEPT. TRUCK 23	291377	08/14/2015	7.34	09/15	

PD = Fully Paid Invoice PR = Partially Paid Invoice

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	8773	AMSOIL INC	Amsoil - WWTP Supplies (split)	16182292 RI	08/05/2015	86.46	09/15
						238.25	*
Total 622-509330						238.25	
622-509350-000	GENERAL PLANT-SUPPLIES						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL975505	08/12/2015	10.93	09/15
	708	ENTRANCE SYSTEMS LLC	service call to repair key pad/transmitter (split)	12524	08/10/2015	237.60	09/15
	2590	REINEMANS, INC.	Reinemans - Water Dept	83802	08/18/2015	17.96	09/15
	3040	VORPAGEL SERVICE INC.	Vorpagel - DPW AC Service Call (split)	37608	08/12/2015	148.00	09/15
	5164	DONERITE JANITORIAL SERV INC.	DONERITE SEPT BILLING DPW (split)	2724	08/20/2015	360.00	09/15
	7473	CINTAS FIRST AID & SAFETY 445	CINTAS FIRST AID & SAFETY DPW (split)	5003464054	08/13/2015	23.04	09/15
	7647	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX DPW	P29779	07/31/2015	144.00	09/15
	7647	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX WATER	P29785	07/31/2015	143.00	09/15
						1,084.53	*
Total 622-509350						1,084.53	
Total WATER UTILITY FUND						9,886.87	
623-575740-242	REPAIR, MAINTENANCE EQUIPMENT						
	8941	SPARLING CORPORATION	ML3416-2 REEL	57042	08/07/2015	607.76	09/15
623-575740-245	REPAIR, MAINTENANCE GROUNDS						
	5070	INLAND LANDSCAPE GROUP, INC	Landscape Maintenance	3840	08/14/2015	400.00	09/15
623-575740-298	CONTRACT SERVICES						
	5538	MEISNER, GARY	MEISNER AIRPORT MANAGER SEPTEMBER BILLING	SEPT2015	09/01/2015	309.00	09/15
Total 623-575740						1,316.76	
Total AIRPORT FUND						1,316.76	
Grand Total:						53,212.13	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100081162	MCCARTHY, TAMARA A.	.00	.00	.00	21.86	.00	.00	21.86
100101193	LOIS, BRIAN M	74.00	.00	.00	.00	.00	.00	74.00
100101197	O'DEA, DANIEL THOMAS	30.51	.00	.00	.00	.00	.00	30.51
Grand Totals:	3 Employees	104.51	.00	.00	21.86	.00	.00	126.37



CITY OF BURLINGTON

City Clerk

300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: September 1, 2015
Submitted By: Diahnn Halbach, City Clerk	Subject: Licenses & Permits

OPERATOR'S LICENSES

Operator's Licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities on Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed business.

Conrad, Cole
Staab, Frank
Swisher, Scott

SPECIAL EVENT PERMIT APPLICATION – NONE

Event: Toy Run for Love Inc.
Event Date: Sunday, September 13, 2015
Organization: Tri County Riders
Event Location: Chocolate Fest Grounds
Event Contact: Henry Patrick – 262-308-5910
Expected Attendance: 500 - 800
Start/End: 7 a.m. – 9 p.m.
Notes: Food / alcohol

Event: Community Block Party
Event Date: Saturday, September 12, 2015
Organization: City of Burlington
Event Location: Devor Park – 394 Amanda Street
Event Contact: Megan Watkins – 262-515-1972
Expected Attendance: 800 - 1200
Start/End: 3 p.m. – 7 p.m.
Notes: Food / alcohol

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the September 1, 2015 Common Council meeting.



CITY OF BURLINGTON

Administration Department

300 N. Pine Street, Burlington, WI, 53105

(262) 342-1161 – (262) 763-3474 fax

www.burlington-wi.gov

Common Council Item Number: 13 A	Date: September 1, 2015
Submitted By: Gary Meisner, Burlington Development Group, Carina Walters, City Administrator.	Subject: Resolution 4744(18) roof repair to 703 Airport Road Hangar Building in the amount of \$25,000.

Details: Staff recommends payment to be made to Burlington Development Group for the roof repairs that have already been completed. In addition, this item was discussed and approved by the Airport Committee at its June 23 meeting.

Background:

In 2014 the City purchased the two airport buildings at 703 Airport Road based on the recommendation of the Airport Committee. The City purchased the terminal facility and the adjacent hangar building from the Burlington Development Group and in return, the Burlington Development Group purchased the old terminal facility. By purchasing the buildings there were Federal Entitlement Funds or Grant Dollars in the amount of 90 percent federal grants and 10 percent matching grants to allow the purchase of the property to occur. In essence, the City received approximately \$700,000 in assets for \$52,000. The City re-couped the \$52,000 in approximately 9 months by leasing the now owned City buildings.

If you recall the Airport is an enterprise fund covering all operational expenses. Moving forward, in 2015 the City budgeted \$15,000 towards building repair and maintenance. As of today's date there is approximately \$12,000 of the \$15,000 in the account. The original quote included hanging a gutter system on the building to assist with rain runoff and ice buildup in the winter. Once the project began, the vendor removed the fascia and immediately notified the Airport Manager the metal sheets were corroded through on the end. The decision was made to replace them all prior to doing the gutters. This is where the second bill came from.

Burlington Development Group (the Airport Manager) paid the bill and the work has been completed.

Options & Alternatives:

This work has been completed. Payment was made by Burlington Development Group.

Financial Remarks:

The remnant 2015 Budget includes approximately \$12,000 in building repair & maintenance. This amount is \$13,000 over the budget, however there is sufficient cash in the airport fund (Enterprise Fund) to cover the difference.

Executive Action:

This item was discussed at the August 18, 2015 Committee of the Whole meeting and scheduled for consideration at the September 1, 2015 Common Council meeting.

Resolution No. 4744(18)
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING THE REPAIR OF THE ROOF ON THE BURLINGTON
AIRPORT HANGAR BUILDING AT 703 AIRPORT ROAD WITH BRAD ASHTON IN
THE AMOUNT OF \$25,000**

WHEREAS, on June 1, 2004 the Common Council did approve Resolution 3812(18) a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

WHEREAS, the Purchasing Policy requires that all construction related contracts exceeding \$15,000 to be reviewed and approved by the Common Council; and,

WHEREAS, the City of Burlington Airport hangar building at 703 Airport Road has a need for extensive roof and fascia repair; and,

WHEREAS, the Gary Meisner, Airport Manager, has recommended acceptance of the bid from Brad Ashton for the not-to-exceed price of \$25,000.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the repair of the roof and fascia on the Burlington Airport hangar building at 703 Airport Road be awarded to Brad Ashton for the not-to-exceed amount of \$25,000.

Introduced: August 18, 2015
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk

CITY OF BURLINGTON
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2015

AIRPORT FUND

REVENUES

TAXES

623-414111-000	TAX LEVY	.00	.00	.00	.00	.00
	TOTAL TAXES	.00	.00	.00	.00	.00

TAXES

623-454542-000	SPECIAL ASSESS - AIRPORT	.00	.00	.00	.00	.00
	TOTAL TAXES	.00	.00	.00	.00	.00

MISCELLANEOUS REVENUE

623-484811-000	INTEREST INCOME	35.58	35.58	100.00	(64.42)	35.58
623-484821-000	RENT/LEASE BUILDINGS	32,652.00	32,652.00	.00	32,652.00	.00
623-484828-000	AGRICULTURAL LEASE	2,435.50	2,435.50	6,250.00	(3,814.50)	38.97
623-484829-000	RENTS	6,505.40	6,505.40	59,504.00	(52,998.60)	10.93
623-484830-000	HANGAR SALES REVENUE	.00	.00	.00	.00	.00
623-484832-000	MISCELLANEOUS INCOME	16.04	16.04	.00	16.04	.00
623-484840-000	FUEL SURCHARGE	.00	.00	.00	.00	.00
623-484848-000	FUEL SALES	346,562.37	346,562.37	880,000.00	(533,437.63)	39.38
	TOTAL MISCELLANEOUS REVENUE	388,206.89	388,206.89	945,854.00	(557,647.11)	41.04

TAXES

623-494929-000	TRANSFER FROM OTHER FUND	.00	.00	.00	.00	.00
623-499950-000	CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00
	TOTAL TAXES	.00	.00	.00	.00	.00

	TOTAL FUND REVENUE	388,206.89	388,206.89	945,854.00	(557,647.11)	41.04
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EXPENDITURES

CITY OF BURLINGTON
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2015

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INT LONG TERM DEBT</u>					
623-575740-200 FUEL FOR RESALE	254,276.85	254,276.85	774,400.00	520,123.15	32.84
623-575740-201 WI DOT MATCH	.00	.00	.00	.00	.00
623-575740-205 FUEL TAX	5,186.46	5,186.46	10,000.00	4,813.54	51.86
623-575740-210 CREDIT CARD FEES	7,547.95	7,547.95	20,000.00	12,452.05	37.74
623-575740-220 ELECTRIC	7,080.11	7,080.11	10,000.00	2,919.89	70.80
623-575740-221 WATER	.00	.00	.00	.00	.00
623-575740-223 SEWER	.00	.00	.00	.00	.00
623-575740-225 TELEPHONE	1,446.57	1,446.57	2,000.00	553.43	72.33
623-575740-242 REPAIR, MAINTENANCE EQUIPMENT	4,342.54	4,342.54	15,000.00	10,657.46	28.95
623-575740-244 SNOW REMOVAL	9,505.50	9,505.50	11,000.00	1,494.50	86.41
623-575740-245 REPAIR, MAINTENANCE GROUNDS	5,237.06	5,237.06	15,000.00	9,762.94	34.91
623-575740-246 REPAIR MAINT. RUNWAY, TAXIWAY	.00	.00	12,980.00	12,980.00	.00
→ 623-575740-247 REPAIR, MAINTENANCE BUILDINGS	2,850.46	2,850.46	15,000.00	12,149.54	19.00
623-575740-249 WEATHERMATION	.00	.00	.00	.00	.00
623-575740-265 AIRPORT FLY-IN	525.00	525.00	2,000.00	1,475.00	26.25
623-575740-298 CONTRACT SERVICES	6,994.60	6,994.60	18,000.00	11,005.40	38.86
623-575740-310 OPERATING SUPPLIES	21.15	21.15	1,000.00	978.85	2.11
623-575740-330 TRAVEL	.00	.00	.00	.00	.00
623-575740-400 OPERATING EXPENSES	.00	.00	.00	.00	.00
623-575740-450 RENT	.00	.00	.00	.00	.00
623-575740-500 NEW TAXIWAYS REFUNDS	.00	.00	.00	.00	.00
623-575740-505 LEGAL FEES	.00	.00	.00	.00	.00
623-575740-510 INSURANCE	.00	.00	5,500.00	5,500.00	.00
623-575740-511 DEPRECIATION	50,382.44	50,382.44	85,000.00	34,617.56	59.27
623-575740-512 ADVERTISING/PR	.00	.00	100.00	100.00	.00
623-575740-622 DEBT SERVICE INTEREST	.00	.00	.00	.00	.00
623-575740-623 OPERATING TRANSFER OUT	.00	.00	25,000.00	25,000.00	.00
TOTAL INT LONG TERM DEBT	355,396.69	355,396.69	1,021,980.00	666,583.31	34.78

INT LONG TERM DEBT

623-585820-600 INTEREST PD ON LONG TERM DEBT	.00	.00	.00	.00	.00
TOTAL INT LONG TERM DEBT	.00	.00	.00	.00	.00

TOTAL FUND EXPENDITURES

355,396.69	355,396.69	1,021,980.00	666,583.31	34.78
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NET REVENUES OVER EXPENDITURES

32,810.20	32,810.20	(76,126.00)	(1,224,230.42)	43.10
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+ 32,810.20

Burlington Development Group

703 Airport Drive
Burlington, WI 53105
262-763-6600

Invoice

DATE	INVOICE...
6/11/2015	030798

BILL TO
City of Burlington** 300 N. Pine Burlington, WI 53105

REMIT PAYMENT TO
Burlington Development Group, Inc. 703 Airport Drive Burlington, WI 53105

ITEM	DESCRIPTION	AMOUNT
Repairs/Maintenance	Major Roof Repair on 703 Hangar	25,000.00

DUE DATE
7/2/2015

Total	\$25,000.00
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Please return a copy of this invoice with your payment.

BURLINGTON DEVELOPMENT GROUP INC.
703 AIRPORT ROAD
BURLINGTON, WI 53105

PNC BANK

70-2189/719

000499!

5/26/2015

PAY TO THE
ORDER OF

Brad Ashton

\$**8,000.00

Eight Thousand and 00/100*****

DOLLARS

Brad Ashton
P.O. Box 32
Springfield, WI 53176

BURLINGTON DEVELOPMENT GROUP INC.

NON-NEGOTIABLE

MEMO Roof Repair

BURLINGTON DEVELOPMENT GROUP INC.
BURLINGTON, WI 53105
Brad Ashton

6550 7 Repairs & Maintena Roof Repair on Hangar

5/26/2015

000499!

8,000.00

PNC Bank

Roof Repair

8,000.00

BURLINGTON DEVELOPMENT GROUP INC.
703 AIRPORT ROAD
BURLINGTON, WI 53105

PNC BANK

70-2189/719

0005001

6/11/2015

PAY TO THE ORDER OF Brad Ashton

\$ 17,000.00

Seventeen Thousand and 00/100*****

DOLLARS

Brad Ashton
P.O. Box 32
Springfield, WI 53176

BURLINGTON DEVELOPMENT GROUP INC.

NON-NEGOTIABLE

MEMO Hanger Roof Repairs

BURLINGTON DEVELOPMENT GROUP INC.
BURLINGTON, WI 53105
Brad Ashton

0005001

6/11/2015

6550 7 Repairs & Maintena Hangar Roof Repairs - 703

17,000.00

PNC Bank

Hanger Roof Repairs

17,000.00



CITY OF BURLINGTON

Department of Public Works

Streets, Parks & Water Departments
2200 S. Pine St. Burlington, WI, 53105
(262) 539-3770– (262) 539-3773 fax
www.burlington-wi.gov

Common Council Item Number: 13 B	Date: September 1, 2015
Submitted By: Dan Jensen, Public Works Supervisor	Subject: Resolution 4745(19) to approve a three-year lease agreement with ASDA, Inc. for the use of two low step garbage trucks in association with the annual leaf collection program.

Details:

The Department of Public Works is looking to decrease its fleet by selling its 1997 Ford Garbage Truck to ASDA, Incorporated, for \$7,500. The sale price was determined from averaging estimated values from J.J. Kane, Used Heavy Vehicles and Equipment Sales and Bruce Municipal Supply. The Garbage Truck is eighteen years old and was originally purchased for \$43,750 to replace an existing garbage truck. Since its purchase, 5,000 miles have been put on the truck, repairs have amounted to \$11,470.44, and it sits unused for all but nine weeks of the year. For your convenience, a picture of the truck is attached to this cover memo. ASDA has leased a garbage truck to the city for the last two year so that it could be used along with the city owned truck.

The proceeds from the sale of the garbage truck would be applied towards the lease of two 25 cubic yard low step garbage trucks at \$45 per hour each, from September through November of 2015, 2016, and 2017. Estimated cost of the lease for two trucks is approximately \$10,800 a year.

Sale of the truck eliminates repairs and down time, low step entry cabs are more efficient, a replacement garbage truck won't need to be purchased, and the DPW fleet will be reduced.

Staff recommends that the City Council approve this three-year lease.

Options & Alternatives: The Common Council could decide to deny the request to lease two trucks from ASDA. The DPW would continue to use and maintain the existing garbage truck and lease a second truck from ASDA.

Financial Remarks: The cost of the lease would come out of the Public Work's budget under Contract Services. Estimated cost of the lease for two trucks would be approximately \$10,800 per year based on a projected 240 hours of use.

Executive Action:

This item was discussed at the August 18, 2015 Committee of the Whole meeting and scheduled for the September 1, 2015 Common Council meeting for consideration.

Resolution No. 4745(19)
Introduced by: Committee of the Whole

**A RESOLUTION BETWEEN THE DEPARTMENT OF PUBLIC WORKS
AND ASDA, INC. TO LEASE AN ADDITIONAL GARBAGE TRUCK DURING
THE 2015, 2016, AND 2017 LEAF COLLECTION SEASON AT AN ESTIMATED
COST OF FORTY-FIVE DOLLARS PER HOUR**

WHEREAS, the City of Burlington's Department of Public Works Supervisor has determined that there are more efficient methods of collecting leaves and that using these methods will increase the departments efficiency and reduce cost; and,

WHEREAS, the Department of Public Works is recommending to lease of two garbage trucks for a nine week period for three years from ASDA, Inc.; and,

WHEREAS, the Department of Public Works is recommending to proceeds from the sale of its 1997 Ford Garbage Truck be applied to the cost of the three year lease, and,

WHEREAS, the rental of the equipment at cost of \$45 per hour each will reduce the DPW fleet, reduce repairs, and be more efficient with low step cabs.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that agreement between the Department of Public Works and ASDA, Inc. to lease two garbage trucks for a period of nine weeks for the years 2015, 2016, and 2017 at a cost of \$45 per hour each and the sale of the City garbage truck is applied to this lease is hereby approved.

BE IT FURTHER RESOLVED that the DPW Supervisor is hereby authorized to lease two garbage trucks from ASDA, Inc. for a period of nine weeks in 2015, 2016, and 2017 and use the proceeds from the sale of a garbage truck on behalf of the City.

Introduced: August 18, 2015
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk

(Draft: 8/11/15)

AGREEMENT FOR THE RENTAL
OF TWO GARBAGE TRUCKS

This agreement ("Agreement") is made and entered into by and between:

- a) The CITY OF BURLINGTON, WISCONSIN, being a Wisconsin municipal corporation with its City Hall located at 300 North Pine Street, Burlington, Wisconsin 53105 (hereinafter referred to as the "City"); and
- b) ASDA ENTERPRISES, INC., being a corporation organized under the laws of the State of Wisconsin, with offices located at 33904 White Oak Drive, Burlington, Wisconsin 53105 (hereinafter referred to as "ASDA").

Introduction

ASDA is engaged in the refuse and recycling business, and has in its inventory a variety of garbage trucks.

The City would like to rent from ASDA two (2) twenty-five (25) cubic yard garbage trucks (the "Trucks") for the purpose of using them for the collection of leaves from the streets in the City of Burlington each fall, for a period of three calendar years. ASDA is willing to so rent to the City the said Trucks.

As a part of this leasing arrangement, the City also wishes to sell to ASDA one of its existing garbage trucks (the "City Truck").

The parties are entering into this Agreement for such purposes.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND PROMISES CONTAINED HEREIN, THE ABOVE-NAMED PARTIES HEREBY AGREE AS FOLLOWS:

1. "Introduction" is Correct. The foregoing "Introduction" is correct, and is hereby incorporated into this Agreement by reference.

2. Lease of the Trucks. Commencing with the year 2015, ASDA shall deliver to the City the Trucks such that, for each of the three years of the term of this Agreement, the City shall have the physical custody and full use of the Trucks for the third full calendar week of September up to and including the third full calendar week in November (the "City's Use Period"). ASDA shall accordingly deliver the Trucks to the City's Department of Public Works facility located at 2200 South Pine Street, Burlington, Wisconsin (the "City's DPW Facility") no

later than the last business day (Monday-Friday) prior to the commencement of the City's Use Period. The City, in turn, shall deliver the Trucks back to ASDA at its facilities located at 6320 McHenry Street, Burlington, Wisconsin, on the first business day (Monday-Friday) after the end of the City's Use Period.

3. Rent. Within Thirty (30) calendar days after the end of each of the months of September, October, and November during the term of this Agreement, the City shall pay to ASDA an amount of money equal to Forty-five Dollars (\$45.00) for each hour (or part of an hour) that each of the two trucks (constituting the Trucks) was actually operated in and for the said month in question by the City employees during the City's Use Period. The City shall provide to ASDA an itemization of all such usage.

4. Term. The term of this Agreement shall be for Three (3) calendar years, those years being 2015, 2016, and 2017.

5. The Trucks. Each of the two garbage trucks constituting the Trucks shall be:

- a) In good working condition; and
- b) Properly licensed and lawful to operate on the roads in the State of Wisconsin; and
- c) Low-step trucks, with a minimum capacity of 25 cubic yards, fitted with a hopper attached to the back of the truck for the collection of leaves, and a grapple bucket.

6. Use of the Trucks. The City shall operate and use the Trucks during the City's Use Period:

- a) Solely for the collection of leaves on the streets of the City of Burlington; and
- b) Operated solely by City employees, who are trained in the proper operation of the Trucks.

ASDA shall, at its own cost and expense, coordinate with the City and conduct a training program(s) for the benefit of the City employees who will be operating the Trucks during the City's Use Period. This training shall be completed prior to the commencement of the City's Use Period.

7. Maintenance of the Trucks. During the City's Use Period, the City shall, at its own cost and expense:

- a) Supply the fuel and oil necessary to keep the Trucks in good working condition; and
- b) When not in use, keep and store the Trucks on the grounds of the City's DPW Facility; and

- c) Promptly notify ASDA of any mechanical or operational problems with the Trucks.

If, in the sole discretion of the City, one or more of the Trucks has mechanical or operational problems during the City's Use Period, such that the City no longer wishes to use the said truck(s), then ASDA shall, no later than the next business day (Monday-Friday) after the City so notifies ASDA of such a mechanical/operational problem, deliver to the City a replacement truck meeting the specifications described in above Paragraph No. 5. It is the express intent of the parties that the City's only maintenance obligation for the Trucks shall be to keep the fuel and oil levels at proper levels, and that ASDA shall be responsible for all other maintenance and/or repairs that are not caused by the negligent and/or intentional acts of the City employees. If the Trucks are damaged during the City's Use Period due to the negligent and/or intentional acts of the City employees, then the City shall, at its own cost and expense (or at the cost and expense of the City's insurer), repair the damaged Truck(s).

8. Insurance. During the term of this Agreement, the City shall, at its own cost and expense, include the Trucks in its existing policies of insurance coverage pertaining to liability insurance for any property damage and bodily injury (including death) incurred by any third party as a result of the City's use and operation of the Trucks, with ASDA being named as an additional insured.

9. Indemnification. The City shall, and hereby does, agree to indemnify and hold harmless ASDA, and its officers, directors, shareholders, employees, and agents (collectively, the "Indemnitees") from and against any claims, actions, damages, judgments, costs and expenses (including, but not limited to, reasonable actual attorney fees), and any other liability of any nature whatsoever, that may arise, directly and/or indirectly, as a result of the City's use and operation of the Trucks. This indemnification, however, shall not apply (i) to the extent any such claim, action, damage, judgment, cost, or expense was due to the negligent and/or intentional act(s) of one or more of the Indemnitees, and/or (ii) any legal steps or action taken by the City to enforce the terms and conditions of this Agreement.

10. Default. If a party fails to make any payment of monies due under this Agreement, or fails to perform any of the terms, covenants, or conditions of this Agreement, such other party may give to the failing party written notice of such failure, and if the failing party does not cure such failure within Ten (10) Days after the giving of such written notice, then the failing party shall be in default under this Agreement and the non-defaulting party may terminate this Agreement on the date of termination stated in a written notice of termination given by the non-defaulting party to the defaulting party. Such right of termination shall be in addition to any other remedy allowed by law, including, but not limited to, the bringing of any claims for damages and/or mandatory injunctive relief. In addition to any such other remedies allowed by law, the defaulting party shall be liable to the other party for all costs incurred by such other party in enforcing its rights under the Agreement, including reimbursement for actual reasonable attorney fees.

11. No Assignment. Neither the City nor ASDA may assign and/or transfer any of its rights, duties, or obligations under this Agreement to any third party. The Trucks shall not be subleased or loaned by the City to any third party.

12. Governing Law and Venue. This Agreement shall be governed, controlled, interpreted, and construed by and under the laws of the State of Wisconsin (without giving effect to its conflict of law provisions), and the venue for any legal action pertaining to and/or arising under this Agreement shall solely and exclusively be Racine County Circuit Court in Racine County, Wisconsin.

13. Sale/Purchase of the City Truck. The City hereby sells to ASDA, and ASDA hereby purchases from the City, the City's 1997 Ford Louisville Garbage Truck (the "City Truck"). The sale/purchase price (the "Sale Price") for the City Truck shall be Seven Thousand Five Hundred Dollars (\$7,500.00). The City Truck shall be delivered to ASDA on the same date that ASDA delivers to the City the Trucks for the year 2015. The City and ASDA shall, no later than the above delivery date, coordinate with each other the title work and any other paperwork required to make the sale/purchase effective. The City Truck is being sold to ASDA in "AS-IS" condition, with no warranties or representations being made by the City to ASDA as to the City Truck's physical condition. The sale/purchase of the City Truck, however, is contingent upon ASDA being satisfied with the physical condition of the City Truck at the time it is delivered by the City to ASDA, as described above.

14. Payment of the Sale Price for the City Truck. In lieu of ASDA paying cash to the City for the City Truck, the City shall receive, and can then apply, a credit in the amount of the said \$7,500.00 Sale Price against the rent monies that accrue and are then owed by the City to ASDA under above Paragraph No. 3 of this Agreement. In the event this Agreement is terminated (for any reason whatsoever) prior to the said \$7,500.00 credit amount being fully applied by the City, however, then ASDA shall, within Thirty (30) days after the date of such termination, pay to the City the then-remaining balance due of the said Sale Price.

Dated this _____ day of _____, 2015.

CITY OF BURLINGTON, WISCONSIN

ASDA ENTERPRISES, INC.

By: _____
Robert Miller
Mayor

By: _____
Andrew Nabor
President

Attest: _____
Diahnn Hallbach
City Clerk



